NAME

Age: xx years

Identification no.: xxxxxx-xx-xxxx

Gender : F/M Race :

Religion

Marital Status:

Address: 123 Address,

Street, City, State.

Contact number: +6 01 x xxx number

Email: info@youremail.com



CAREER OBJECTIVE

To acquire a position as a financial advisor and engage with an organization that offers long-term career prospect. Willing to face new challenges to fulfill the company vision and expand my career.

SKILLS

- Computer/Technical literacy
- Communication
- Teamwork
- Leadership/Management
- Planning/Organizing
- Problem Solving/Critical Thinking
- Innovation and Creativity
- Research/Analytical

PROFESSIONAL EXPERIENCE

JUNE 2008 - SEPT 2013 AMANAH SAHAM NASIONAL BERHAD CAWANGAN SRI AMAN

Practical Trainee

- Edit and manage content for weekly financial publications
- Verified the viability and accuracy of proposed option-spread strategy ideas, open-position, updates, and market-related data
- Ad-Hoc for admin

YOUR NAME – RESUME 1

OCT 2006 - JULY 2008 TABUNG BAITULMAL SARAWAK CAWANGAN SRI AMAN

Capacity Building for Graduates (LPKS)

- Conducted seminars with 15 to 400 attendees
- Elucidate option-spread strategies with use of narrated video presentation

EDUCATION

2007 UNIVERSITY MALAYSIA SARAWAK

Bachelor of Finance (Hons)

CGPA: 2.74

2002 POLITEKNIK KUCHING SARAWAK

Diploma in Accounting

■ CGPA: 3.24

1999 SEKOLAH MENENGAH KEBANGSAAN SIMANGGANG

■ 1A4B2C2D1E

REFEREES

Person A

Job Title Name of Company, Street Name, Address, City, State. Sarawak, Malaysia.

Email: info@email.com Contact: +60 8x xxxxxx

Person B

Job Title Name of Company, Street Name, Address, City, State.

Sarawak, Malaysia. Email: <u>info@email.com</u> Contact: +60 8x xxxxxx

YOUR NAME - RESUME 2